

Mercy Manor

From: "Mercy Manor"
To: <Bruce.Brown@dayton-unitedway.org>
Sent: Thursday, January 22, 2004 5:16 PM
Subject: Partner IT alliance

Bruce, I hope you will forgive me for being a day late. I suppose you heard of my head injury and so I have a good excuse??

What we need:

1. A volunteer to help with basic computer training for staff
2. A volunteer to assist staff in utilizing full networking potential/and database
3. A volunteer to assist with the development and maintenance of agency website
4. 2 computers with software for GED preparation, job seeking skills...
5. Laptop with all that is needed to give presentations in the community

Estimated duration of need:

1. On-going, 1 day a month
2. 1 month of assistance
3. On-going, few hours a month
4. NA
5. 10 hours of assistance - powerpoint training

Support of program

1. We have great staff but lacking some of the expertise needed to be efficient
2. We have a wonderful networking system, but are not using it to full potential
3. Bruce and Scott have set up a website, but we need a volunteer to assist in maintaining and upgrading the data.
4. We have women coming out of prison that need computers to practice keyboard, prepare for GED....
5. We are called upon to present Mercy Manor to the public and the work that we a United Way agency are offering the community....we could benefit from offering this data using Powerpoint.

Support our agency in helping the community

1. We will more efficiently and effectively serve our homeless population with better computer skills
2. Same as above with the additional of better interoffice communication
3. We will be able to better give the public a picture of the needs in our community and how some of those are being met as well as increasing our donor list.
4. Our clients have great need to have access to computer because they cannot use staff computers because of confidentiality and lack of accessibility. They will be better able to pursue jobs with computer practice and prepare for their GED testing. They will also be able to help their children.
5. This will help us give a visual picture to the public of our use of funding

Thank you so much. Any of the above would greatly improve our work .

Sister Donna, Mercy Manor